

Bicycle Access Rules & Regulations

712 Fifth Avenue

- ❖ Bicycles must be registered in advance with the building. If the bike is not registered with the building, you will not be allowed access.
- ❖ All bicycles must enter and exit the building via the designated building entrance – the loading dock, which is accessed through the Messenger Center on 56th Street (to the right of the main building entrance).
- ❖ When entering or exiting the building, all authorized bicycles must be brought directly to or from the designated building entrance through the loading dock from or to the building's freight elevator.
- ❖ The freight elevators are available from 8am to 5pm, Monday through Friday, excluding all building holidays. After hours/overtime freight is available, but cannot be guaranteed. Standard overtime security and freight elevator rates will be applied for any overtime usage.
- ❖ Freight elevator usage is on a first come, first served basis.
- ❖ As the building's lobby security system is being bypassed, a valid building identification card must be presented to the loading dock security guard on duty before access to the building will be permitted.
- ❖ At no time can the passenger elevators be used for bicycle access.
- ❖ Any tenant employee observed, either by building employees or video security surveillance, bringing a bike onto a passenger elevator or causing damage of any kind to building property including, but not limited to building corridors, carpeting, walls and or floors will be held accountable to make restitution for said damage. The Tenant shall reimburse Landlord via Tenant Work Order System.
- ❖ All bicycles must be brought directly into the tenant's premises. Bicycles are not permitted to be left anywhere outside of the tenant's demised premises. This includes, but is not limited to, building corridors, building stairways and building freight elevator lobbies. This pertains to tenants that share a floor with other tenants and for tenants that occupy entire floors in the building.
- ❖ Bicycles stored within the tenant space must comply with all existing NYC Department of Buildings and NYC Fire Department codes, rules and regulations. Bicycles may not block egress or ingress in any way.